



# **GULF COAST**

## **HIGH INTENSITY DRUG TRAFFICKING AREA**

### **TRAINING ALERT**

### **Roadside Interview**

**WHEN :** August 11-12, 2015  
Class times: 0800 – 1700

**WHERE :** Shelby County Sheriff's Office  
993 Dovecrest  
Memphis, TN 38134

**COSPONSOR :** Gulf Coast HIDTA, Shelby County Sheriff's Department, U.S. Attorney's Office-Western District of Tennessee, U.S. Attorney's Office-Northern District of Mississippi and U.S. Attorney's Office-Eastern District of Arkansas

**DESCRIPTION :** This course is specifically formulated for the uniformed patrol officer. The goal of the course is for officers to conduct roadside interviews with traffic violators by effectively communicating with those persons throughout a traffic stop and to be able to detect deception and/or indication of concealed criminal activity if present. The students will have the opportunity to view, analyze, and discuss actual video segments relative to the discussion topics.

**INSTRUCTORS :** Billy Sides-Ronnie Stiltner - Highway Interdiction Training Specialists, Inc.

**NOTE:** \*\*\* **LAW ENFORCEMENT SENSITIVE INFORMATION** \*\*\*

**\* BE PREPARED TO SHOW YOUR ID OR BADGE EACH DAY AS YOU ENTER THE CLASS ROOM \***

**ENROLLMENT:** **THERE IS NO REGISTRATION FEE FOR THIS COURSE**

**ATTENDANCE:** **LAW ENFORCEMENT ONLY:** Open to Federal, State, and Local Law Enforcement Personnel, Investigators, Investigator Assistants, Counterdrug Operation Supervisors at all Levels and Military Personnel - both Active and Reserve.

**ON-LINE REGISTRATION IS NOW AVAILABLE- SEE LAST PAGE FOR SPECIFIC DETAILS**

**CONTACT :** If not using on-line registration, please fax the attached enrollment form to 601-933-9042. A Course enrollment form may also be obtained from our web-site <http://training.gchidta.org>. If you have any questions please contact our office at (601)-933-9437.

**THIS FORM WILL BE  
FAXED BACK TO YOU WITH INDICATION OF YOUR ENROLLMENT STATUS**



## GULF COAST HIGH INTENSITY DRUG TRAFFICKING AREA TRAINING PROGRAM

**Shelby County Sheriff's Office**  
993 Dovecrest  
MEMPHIS, TENNESSEE 38134

**Roadside Interview**  
August 11-12, 2015  
8:00 AM TO 5:00 PM

(Fax to Training Coordinator 601-933-9042)

### GC HIDTA Training Unit Use Only

Your request has been:

- ☐ Approved  
☐ Placed on **WAITING LIST**  
☐ Denied Class is full  
☐ Denied (agency cap met)

### STUDENT INFORMATION:

Title (Mr. Ms. Mrs.)		Rank (or Job Title)	
First Name		Middle Initial	Last Name
Date of Birth-MM/DD/YYYY	Last 4 digits of Social Security Number	HIDTA Initiative Member Yes      No	Arrest Powers Yes      No
Email Address (PLEASE PRINT CLEARLY)		Add to GC HIDTA Distribution List :    Yes    No    N/A	

JOB MAILING ADDRESS (Please spell out):	CONTACT NUMBERS: MUST INCLUDE FAX
Agency Name: _____	Office Phone: (____) _____ - _____ ext _____
Address: _____	Fax Phone: (____) _____ - _____ ext _____
City: _____ ST: _____ ZIP: _____	Cell Phone: (____) _____ - _____
	Other Phone : (____) _____ - _____ ext _____

<b>HIDTA NAME:</b>					
<b>INITIATIVE NAME:</b>					
<b>PARENT AGENCY NAME:</b> (What agency signs your check? Please spell out)			(Ex: Federal Bureau of Investigation, Miami Beach Police Department, etc.)		
<b>YOUR PARENT AGENCY IS:</b>	Federal	State	Local	Military	Other

### SUPERVISOR'S APPROVAL INFORMATION

<b>APPROVED BY (Please print clearly):</b>	Supervisor's Email Address: Add To Distribution List: Yes No N/A
First Name                      Last Name	<b>Supervisor's Signature:</b>
Agency Name: _____	<b>Office Phone:</b> (____) _____ -- _____ <b>ext</b> _____
Address: _____	<b>Fax Phone:</b> (____) _____ -- _____ <b>ext</b> _____
City: _____ ST: _____ ZIP: _____	<b>Cell Phone:</b> (____) _____ -- _____
	<b>Other Phone:</b> (____) _____ -- _____

**GULF COAST HIDTA**  
**ON-LINE REGISTRATION INSTRUCTIONS**

**On-line registration requirements:**

1. A valid e-mail address which will be used to provide confirmation of enrollment or other important information for your enrollment. Future correspondence will be sent using this e-mail address.
2. Internet Access
3. You must be employed with a Law Enforcement agency or be member of the military.

**NOTE:** If one individual or agency enters on-line registrations for multiple students, the confirmation(s) will be returned to the e-mail address entered during the on-line registration. The record created for a new student will contain all the data used in the on-line registration.

The confirmation of enrollment will NOT contain a name. You may want to consider using the student's email address so they will receive the confirmation notice. Also the confirmation e-mail may not be immediately returned. It may take several days to receive a confirmation.

Enrollment for the Gulf Coast HIDTA course may be completed on-line by following these instructions.

Register on-line at <https://portal.nhac.org>

**INSTRUCTIONS FOR ACCESS:**

When you attempt to access this site, you will receive the error message 'There is a problem with this website's security certificate'. Please select the option to 'Continue to this website'.

You will receive a log-on screen asking for a Username and Password. Enter the word 'Class' (without the quotation marks) in both fields. (Username and Password are case sensitive so be sure the C is uppercase but the rest is lower case). Do not attempt to change the 'GROUP' field.

Select 'Online Registration', then select 'Gulf Coast HIDTA' to view a list of courses being offered for on-line registration. Be sure to select the appropriate Course Name and corresponding date that you are registering for. (The same course may be offered in different locations and on different dates.)

If you do not see the specific course that you are wanting to register for, it may be that this particular course is not offering on-line registration. If the course is listed on our web-site (<http://training.gchidta.org>) but not on the On-Line Registration site, you must register for that class by completing the registration form and faxing the form to (601) 933-9042, or by e-mailing completed form to [training@gchidta.org](mailto:training@gchidta.org).

Once the correct course has been selected, fill in the Application and select 'Complete Registration' which will forward your registration request to Gulf Coast HIDTA. You will automatically be furnished an Application Number which you must retain in the event you must cancel or withdraw from this course.

You are NOT enrolled until you receive an e-mail confirming that you are ENROLLED. Be sure to register from a valid e-mail address that you want associated with your HIDTA information, preferably a departmental e-mail address or one that you want permanently stored with your HIDTA record.

If you have any questions during your enrollment process, please contact the Gulf Coast HIDTA Training Office by telephone (601) 933-9437 or via e-mail ([training@gchidta.org](mailto:training@gchidta.org)).